

## Exhibit 300: Capital Asset Summary

### Part I: Summary Information And Justification (All Capital Assets)

#### Section A: Overview & Summary Information

**Date Investment First Submitted:** 2009-06-30  
**Date of Last Change to Activities:** 2012-07-13  
**Investment Auto Submission Date:** 2012-02-22  
**Date of Last Investment Detail Update:** 2012-02-22  
**Date of Last Exhibit 300A Update:** 2012-08-13  
**Date of Last Revision:** 2012-08-13

**Agency:** 023 - General Services Administration      **Bureau:** 30 - General Activities

**Investment Part Code:** 01

**Investment Category:** 00 - Agency Investments

**1. Name of this Investment:** Regulatory Information Service Center (ROCIS II)

**2. Unique Investment Identifier (UII):** 023-000004130

#### Section B: Investment Detail

- 1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.**

By serving GSA, 60 major agencies, and providing information to the public, ROCIS promotes GSA's strategic goals to provide policy expertise, leadership and service to our customers, enables government-wide operational excellence, and Advance policy innovation through analysis-based guidance and best practices. A central mission of GSA is to maintain the Federal Acquisition Regulations. ROCIS supports publication of GSA's Federal Acquisition, GSAM, and other regulations. ROCIS provides web-enabled electronic submission of agency materials and allows OIRA to track GSA's submissions and manage its own workflow. ROCIS provides information on regulation and related activities to Federal agencies, Congress, other governmental entities, and the general public. ROCIS provides a central electronic point for GSA and 60 major agencies to semi-annually publish their Unified Agenda of Federal Regulatory and Deregulatory Actions. ROCIS provides a database which annually publishes the Regulatory Plan which provides additional information about the most important significant regulatory actions across government, including GSA.

- 2. How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.**

ROCIS supports the President's Management Initiative for Expanded Electronic Government. It is a collaborative project that includes multiple agencies, using e-business technologies. ROCIS improves on the functionality of OIRA's old mainframe systems by providing electronic submission of documents from Federal agencies; electronic processing of documents within OIRA and RISC; electronic document management, workflow management, record-keeping and archiving; a single comprehensive database of regulation data (merging of data for EO review and Unified Agenda processing); linkage between regulations and information collections; accessibility to persons with disabilities as required by Section 508; expanded availability of economic data on the benefits and costs of regulations; greater transparency of OIRA's business processes; and interoperability with other Federal agency data systems, including linkage to the governmentwide electronic commenting system for rulemaking (the e-Rulemaking Initiative), which serves all Federal regulatory agencies and the public. ROCIS replaced OIRA review processes that previously relied on heavily on paper submissions by agencies to OIRA. If ROCIS was not fully funded, these two key Executive oversight processes would be unable to proceed using Internet-based, electronic processes, and would revert to large quantities of paperwork. Public access to regulatory information, including information collection data and regulatory review activities would no longer be available. The old systems were closed down when the ROCIS system became available for use. There is no alternative to ROCIS except a paper-based process, which is costly, inaccurate, and inaccessible to the public.

**3. Provide a list of this investment's accomplishments in the prior year (PY), including projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.**

In 2011 ROCIS investment has accomplished the following: Developed and implemented the ICR Dashboard - The interactive Charts/graphs depict existing Information Collection Request (ICR) Reginfo.gov data. The interactive charts/graphs include drill down functionality which displays a listing of the individual records represented in the charts/graphs. Developed and implemented updates to the Information Collection Request module. Originally, certain information collections (ICs) were developed and sponsored by one government agency, and used by many other agencies. This type of information collection is referred to as a common form. In the previous ROCIS system, there was no way to identify these common forms, or to know which agencies, other than the one sponsoring the IC, are using them, or the burden associated with the hosting agency. This modification will allow the burden to be accurately associated with all agencies using the form.

**4. Provide a list of planned accomplishments for current year (CY) and budget year (BY).**

Continue to provide oversight and support of the ROCIS system, which allows OIRA to carry out its responsibilities for coordination and review of Federal regulations under Executive Order 12866 and its information collection review function under the Paperwork Reduction Act. Planned accomplishments for the CY include: Enhancements of the ROCIS graphical user interface Improvements to the ability to support generic information collections Adding the ability to generate ad hoc reports offline Planned accomplishments for the FY include: Adding the ability to deal with expired collections automatically Enhance user ability to provide regulatory plan preambles and RIN abstracts.

5. **Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.**

2011-07-20

Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding

	PY-1 & Prior	PY 2011	CY 2012	BY 2013
Planning Costs:	\$3.0	\$0.0	\$0.0	\$0.0
DME (Excluding Planning) Costs:	\$9.0	\$0.6	\$0.8	\$1.0
DME (Including Planning) Govt. FTEs:	\$2.1	\$0.1	\$0.1	\$0.1
Sub-Total DME (Including Govt. FTE):	\$14.1	\$0.7	\$0.9	\$1.1
O & M Costs:	\$4.4	\$1.0	\$1.1	\$1.0
O & M Govt. FTEs:	\$0.8	\$0.1	\$0.1	\$0.1
Sub-Total O & M Costs (Including Govt. FTE):	\$5.2	\$1.1	\$1.2	\$1.1
Total Cost (Including Govt. FTE):	\$19.3	\$1.8	\$2.1	\$2.2
Total Govt. FTE costs:	\$2.9	\$0.2	\$0.2	\$0.2
# of FTE rep by costs:	28	2	2	2
Total change from prior year final President's Budget (\$)		\$0.0	\$0.0	
Total change from prior year final President's Budget (%)		0.00%	0.00%	

**2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:**

not applicable

Section D: Acquisition/Contract Strategy (All Capital Assets)

Table I.D.1 Contracts and Acquisition Strategy

Contract Type	EVM Required	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	IDV Agency ID	Solicitation ID	Ultimate Contract Value (\$M)	Type	PBSA ?	Effective Date	Actual or Expected End Date
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NONE

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:  
N/A

## Exhibit 300B: Performance Measurement Report

### Section A: General Information

**Date of Last Change to Activities:** 2012-07-13

### Section B: Project Execution Data

**Table II.B.1 Projects**

Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
1114-11	ICR Dashboard	Develop and implement the ICR Dashboard consisting of interactive charts/graphs depict existing Information Collection Request (ICR) Reginfo.gov data.			
1115-11	Agenda File Submission Conversion	Update existing file submission activities to reflect new submission requirements provided by GPO.			
1116-11	Common Forms - Phase II	Develop and implement the review processes. Develop online help screens, update system documentation, develop rollout schedule and updates for public website.			
1117-11	Common Forms - Phase III	Develop internal reports and update advanced search feature to allow selection of common forms.			
1119-12	ROCIS GUI Upgrade - Phase I	Develop a new graphics scheme, as well as lay out plans to implement the new scheme across the various modules within the system.			

**Table II.B.1 Projects**

Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
1121-12	EO Meeting Support	Develop an online mechanism within ROCIS that would allow certain users/roles to provide required meeting information and upload supporting documents. This information would then be posted the following day on the Reginfo website through a nightly batch job.			

**Activity Summary**

Roll-up of Information Provided in Lowest Level Child Activities

Project ID	Name	Total Cost of Project Activities (\$M)	End Point Schedule Variance (in days)	End Point Schedule Variance (%)	Cost Variance (\$M)	Cost Variance (%)	Total Planned Cost (\$M)	Count of Activities
1114-11	ICR Dashboard							
1115-11	Agenda File Submission Conversion							
1116-11	Common Forms - Phase II							
1117-11	Common Forms - Phase III							
1119-12	ROCIS GUI Upgrade - Phase I							
1121-12	EO Meeting Support							

**Key Deliverables**

Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days)	Schedule Variance (%)
1114-11	ICR Dashboard Implementation	Implement the ICR Dashboard consisting of interactive charts/graphs depict existing Information Collection Request	2011-11-01	2011-11-01	2011-11-01	31	0	0.00%

Key Deliverables								
Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days )	Schedule Variance (%)
		(ICR) Reginfo.gov data.						
1115-11	Agenda File Submission Conversion Implementation	Implement new submission requirements	2011-11-02	2011-11-02	2011-11-02	32	0	0.00%
1116-11	Common Forms II Implementation	Implement the review processes. Implement online help screens, update system documentation, implement updates for public website.	2012-03-01	2012-03-01		121	-183	-151.24%
1117-11	Common Forms III Implementation	Implement internal reports and update advanced search feature to allow selection of common forms	2012-07-31	2012-07-31		181	-31	-17.13%
1119-12	ROCIS GUI Modular Design	Develop graphics and schedules to complete implementation of new scheme.	2012-07-31	2012-07-31		152	-31	-20.39%
1121-12	EO Meeting Support Implementation	Implement an online mechanism within ROCIS that would allow certain users/roles to provide required meeting information and upload supporting documents. This information would then be posted the following day on the Reginfo website through a nightly batch job	2012-07-31	2012-07-31		181	-31	-17.13%

Section C: Operational Data

Table II.C.1 Performance Metrics

Metric Description	Unit of Measure	FEA Performance Measurement Category Mapping	Measurement Condition	Baseline	Target for PY	Actual for PY	Target for CY	Reporting Frequency
Customer satisfaction as indicated by survey of ROCIS public website users	User Rating	Customer Results - Customer Benefit	Under target	60.000000	62.000000	60.000000	62.000000	Monthly
% of help desk tickets related to system issues resolved	% of tickets	Process and Activities - Productivity	Over target	0.000000	100.000000	100.000000	100.000000	Monthly
% of time system is operationally available excluding scheduled maintenance	% of hours available	Technology - Reliability and Availability	Over target	98.000000	98.000000	98.000000	98.000000	Monthly
% of agencies able to submit regulatory reviews and information collection reviews	% of agencies	Mission and Business Results - Support Delivery of Services	Over target	100.000000	100.000000	100.000000	100.000000	Monthly
% of requests for information or reports satisfied within customer required timeframe (varies depending upon request)	% of requests	Process and Activities - Cycle Time and Timeliness	Under target	0.000000	100.000000	100.000000	100.000000	Monthly